



USAREUR Driver's License

- Practice Exam link: www.usareurpracticetest.com
- Exam link: <http://jko.jten.mil> (CAC Required)
- Test: Course #007 & #007- B
- You have 60 days from the date you take your test to pick up your USAREUR DL*

To obtain a USAREUR Driver's License you will need:

- A valid U.S. Drivers License
- Completion of USAREUR Course #007 & #007-B
- Complete Local Conditions Safety Briefing: (52d Wing Safety Office: 452-7233/06565.61.7233 - **See slide 16 (next slide)**)
- \$20 (debit/credit/check) NO CASH (Bring to vehicle registration appointment) – **See slide 17**
- DL Application: Form 190-1T (Form available for completion during vehicle registration appointment) – See next slide



Local Conditions Safety Briefing

- The Local Conditions Safety Brief is offered both in-person and virtually on the CVR platform. To make this convenient for their customers, the Wing Safety office asks that sponsors or new members schedule their briefing directly on their SharePoint site
- *(If the hyperlink does not work, hover your mouse over the link and right-click to copy and paste it in your browser).*

- In-Person Option:

- For those electing the in-person option, the briefing is held every Wednesday and Friday at the Wing Safety Building (Bldg 217) at 0900
- Five person-maximum to comply with physical distancing guidelines
- **Schedule your in-person briefing by going to the [Traffic Management SharePoint site](#)**

Virtual Option:

- Sponsors & Supervisors are highly encouraged to have new members sign up for CVR access before they arrive. This will ensure that member can attend the virtual class during their 14-day isolation phase and not have to wait for a class opening to attend physically. **Schedule your virtual briefing by going to the [Traffic Management SharePoint site](#)**



Vehicle Registration

- Vehicle Registration Office Hours: 07:45-15:15
 - DSN 452-6620/06565.61.6620
 - **Customers will be seen by appointment only; same-day appointments will not be accepted. Call ahead to schedule**
 - **Do not use the online appointment option**
- Comprehensive information will be given in order to best prepare you for the appointment
- **Appointments are limited to assist the following personnel: retiring or separating members on PCS orders, newcomers, members with expired U.S. Forces Certificate of License and members who are requiring registration renewal (depends on date of expiration).**
- To expedite your appointment, you may obtain the forms for your licensing and registration appointment at the SharePoint (forms available to fill out during your appt):
<https://portal.usafe.af.mil/sites/52MSG/SFS/S5/S5B/SitePages/Home.aspx>
- The waiting area will only seat a limited number of customers at a time. *Do not bring any additional individuals with you to your appointment*
- Arrive no earlier than 10 minutes prior to your appointment
- Please bring the necessary **\$20** (debit/credit/check – no cash) to process your paperwork.
- **If you arrive earlier, please remain in your vehicle**



Finance Customer Service

Customer Service Hours of Operation

Mon – Fri: 0900-1500, Bldg. 128

No more than 4 people in the Customer Service lobby.

Facemask must be worn and distance of 6 feet between customers at all times.

52d CPTS Customer Service Org Box: 52cpts.fmfc@us.af.mil

52d CPTS Customer Service: DSN: 452-6763 Comm: 06565.61.6763

52d CPTS Civilian Pay Org Box: 52cpts.civpay@us.af.mil

52d CPTS Civilian Pay DSN: 452-5794 Comm: 06565.61.5794

Note For Newcomers:

Newcomers will receive a CPTS packet from their CSS. The completed packet needs to include all requested travel documentation, and must be submitted to the 52d CPTS Customer Service Org Box.



Housing Office

- **Ensure you in-process with the Housing Office within two days of arrival or immediately after your travel-isolation time.**
 - **Location: Bldg 454**
 - **Hours M-F 0800-1600, by appointment only, member only**
 - **Phone: DSN: 452-7133 Comm: 06565-61-7133**
 - **See link for more information:**
 - <https://www.housing.af.mil/Home/Units/Spangdahlem/>
- **Use the below link to review our local available listings:**
 - <https://www.homes.mil/>



Unaccompanied Housing (UH)

- **Contact an Airman Dorm Leader (ADL) to schedule an in-processing appointment**
 - **Dorm 226 (MXS, OSS): TSgt Jesse Lopez – 452-7681**
 - **Dorm 227 (FSS, CS, 726): SSgt Joshua Kampa – 452-7682**
 - **Dorm 332 (AMXS): TSgt Jacob McDevitt – 452-4998**
 - **Dorm 333 (MDG, LRS): TSgt Michael Tieyah – 452-6615**
 - **Dorm 335 (SFS): SSgt Michaela Helton – 452-1808**
 - **Dorm 515 (CES): TSgt Nicholas Conwell – 452-6024**
 - **On-call phone number: 0160-539-4895**



Chapel Corps

During COVID-19 worship is video only via Facebook live. We stand ready for counseling (by appointment only). For after-hours urgent requests call the Command Post at 452-6141 and ask for the on-call chaplain.

facebook.com/spangdahlemchapel

DSN: 452-6711

Org Box: 52FWHC@us.af.mil

Ch Elliott: ralph.elliott@us.af.mil

Ch Calton: garrell.calton.1@us.af.mil

Ch Calledo: james.calledo@us.af.mil

Ch Pippin: jacqueline.pippin@us.af.mil



Military Family Life Counselors (MFLC)

- MFLCs provide FREE short term, non-medical, solution-focused individual and couples counseling for Service Members and Families
- No notes are taken and all counseling is kept confidential*
- Appointments available Mon-Fri: 0800-1600 via face-to-face, Zoom or telephone (May not meet at a house or in a personal vehicle). **Face-to-face appts must maintain social distancing and masks must be worn during consult.**
- ***MFLCs can be reached by calling either number below:**
 - **0152.0407.4071**
 - **0152.0212.9487**

*MFLCs are mandated reporters. Disclosure of harm to self or others constitutes a duty to warn and a breach of confidentiality

**Please note, callers must leave a voicemail consenting to a return call. Without this consent counselors are unable to return your call

Please monitor the Spangdahlem A&FRC FB page for updates on program availability.



Airman & Family Readiness Center

Bldg. 307

Open M-F 0800-1600

DSN: 452-6422 /Comm: 06565-61-6422

A&FRC Newcomers Services

Newcomers Orientation (**see next slide**)

A&FRC Loan Locker: Dish Pack/GPS

Childcare for PCS

20 FREE hrs./child 60 days either side of your PCS

Spouse Employment

Volunteer Opportunities

Key Spouse Program

Bundles for Babies for Expecting Arrivals

Voting Assistance

Financial Appt. to get FREE Credit Score

EFMP

For the most up-to-date information on of A&FRC services visit our
Facebook page **52D FSS Airman & Family Readiness Center**



Airman & Family Readiness Center

Essential Newcomers Workshop

EVERY Wednesday @ 1000-1100 or 1400-1500.

Workshop has a max of 9 persons

452-6422/06565-61-6422 to schedule and reserve a spot

- We will review all Newcomer requirements
- Provide on and off-base resources
- Address Relocation Concerns
- **Essential Newcomers briefing can still be completed via phone while members are in mandated quarantine or unable to attend briefing physically.**



Air Force Aid Society (AFAS)

- AFAS provides 0% interest loans and/or grants for emergency situations as well as community enhancement programs
- AFAS HALO: Housing Assistance Loan Overseas (can assist with lodging costs during GTC application process)
- Email 52FSS.FSH.Center@us.af.mil and an Air Force Aid Loan Officer will contact you
- For emergency AFAS assistance, please call 452-6422 or 06565.61.6422 - Mon/Fri 0800-1600 to speak with an A&FRC representative.



52 FW/Antiterrorism Office

- **THREAT MITIGATION IS KEY:**

- The threat of terrorism is real and exists in Europe
- Be aware of your surrounding and blend into the environment
- Have a plan in case an unexpected situation occurs
- Identify safe-havens when travelling (police, fire depts., etc.)
- Remember OPSEC during personal conversations
- Lock your car and remove valuables from plain sight
- Drones are not authorized on-base -- report sightings

- **USEUCOM AT TASKORD 18-11 MANDATES Signature Control:**

- Uniform Wear Restrictions (wear only to/from work. No stops!)
- Sanitized Vehicles (remove bumper stickers, decals, etc.)
- Personal Profile Mgmt
 - Do not post travel plans online
 - Ensure social media profiles are not overly revealing



AFOSI Det 518

Eagle Eyes & Blue Dart

- **AFOSI Det 518 Program**
- **Suspicious Activities:**
 - Photographing Base
 - Following You
 - Out of Place Individuals
 - Elicitation
 - Attempts to Gain Access
 - Overheard Conversations Indicating Attack Plans
- **Eagle Eyes DIAL +49 6565 61 6666 (SFS/BDOC 24hr Hotline)**
 - Calls should contain as much detail as possible:
 - Description of individual(s) & Activity;
 - Vehicle(s);
 - Place;
 - Time;
 - Can you SAFELY get a photo?



U.S. AIR FORCE
EagleEyes
WATCH.REPORT.PROTECT.





Foreign Travel Requirements

- 1) Enroll in STEP- Smart Traveler Enrollment Program
 - <https://step.state.gov/STEP/Index.aspx>
- 2) Look at the Foreign Clearance Guide
 - <https://www.fcg.pentagon.mil/>
- 3) Fill out OSI questionnaire on the AF Portal
 - <https://www.my.af.mil/gcss-af/USAF/ep/index.do?command=function>
- 4) Research Travel Alerts and Warnings
 - <http://www.state.gov/travel>



Spangdahlem Webpage: (<http://www.spangdahlem.af.mil/>)



US Customs Agency Europe

Locations:

Bldg. 139 Rm. 106

DSN: 452-4500/06565.61.4500

Hours of Operation Monday – Friday 0800 - 1600

Passenger Terminal (AMC), Bldg. 670

(Fuel Forms Only)

Monday - Friday: 1600 - 1800

Sat: 1200 -1800

Sun: Closed



US Customs Agency Europe (cont)

- **Monthly Rations in Germany**
 - **Tobacco**
 - 4 Cartons of Cigarettes
 - **Coffee**
 - 5 lb. Ground Or 20 Oz. Instant
 - **Liquor**
 - 6 Liters
 - Liqueurs with more than 33% alcohol
 - 5 or more miniature bottles (.05 liters, purchased at one time)
 - **Individual Tax Relief Program Value Added Tax (VAT) Forms**
 - Save tax on purchases made in Germany
- **Gasoline Rations for Registered Vehicles**
 - POV / Van / Bus: 400 – 600 liters per month
 - Motorcycles: 80 liters per month
- **Fuel Rations for temp & registered Vehicles**
 - AE Form 550-175L
Temporary Fuel Authorizations
 - Short term fuel authorization for 30 days or less
 - Only Rental contracts accepted
 - No Leases or Loaner cars
 - No POVs



US Customs Agency Europe (cont)

US Forces Fuel Ration Cards- WARNING

- The ESSO fuel ration card is to be used only with the vehicle it is issued for, and is not transferable to other vehicles.
- It is your responsibility to ensure there is the appropriate amount of fuel rations and money in your account prior to filling your vehicle.
- If allocated ration amount is exceeded; YOU will pay local market price in euros.
- External fuel canisters are limited to one canister, no larger than 20 liters (5 Gal).
- Misuse of the fuel ration system will result in your account being blocked by USA Customs.
- **NOTE: Customers are not authorized to fuel up at any AAFES fuel station in Europe w/o an approved fuel ration card. Check with staff PRIOR to pumping fuel.**



US Customs Agency Europe (cont)

Individual Tax Relief Program Value Added Tax (VAT) Forms

Building 126 Mon- Fri 1000-1600 DSN 452-7801/0656.61.7801

<https://www.52fss.com/vat-utap-office>

- VAT Forms save 19% on all authorized products or services where accepted
- There are 2 forms available to U.S. Forces and their family members:
 - NF-1 is for purchases below €2,499.99 (paid by the customer directly to vendor)
 - NF-2 is for purchases above €2,500.00
- NF-2 transaction the U.S. Forces members must:
 - Present the cost estimate sheet from the vendor to 52 FSS VAT office.
 - The full (tax free) payment amount in the form of a cashier's check made out to the 52 FSS and the vendor, to the VAT Office.
 - Under no circumstances may an NF-2 form be issued if an order has already been placed or if an invoice has already been issued.



US Customs Agency Europe (cont)

- Military Post Office Prohibited Items
 - Alcoholic Beverages
 - Coffee and Coffee Products
 - Cigarettes and other Tobacco Products
 - Includes all electric nicotine deliver systems such as e-cigarettes, vaporizers, e-liquids, programmable software and accessories
 - Drugs and Drug Paraphernalia
 - Prescription Medication, Synthetic and Herbal supplements Including Vitamins
 - Fire Arms and Explosives
 - Meant and Plant Products
 - Pornography



Base Emergency Preparedness (BEPO)

- Unit Emergency Management Representative
- Installation Office of Emergency Management
DSN: 452-6501



USAF Be Ready

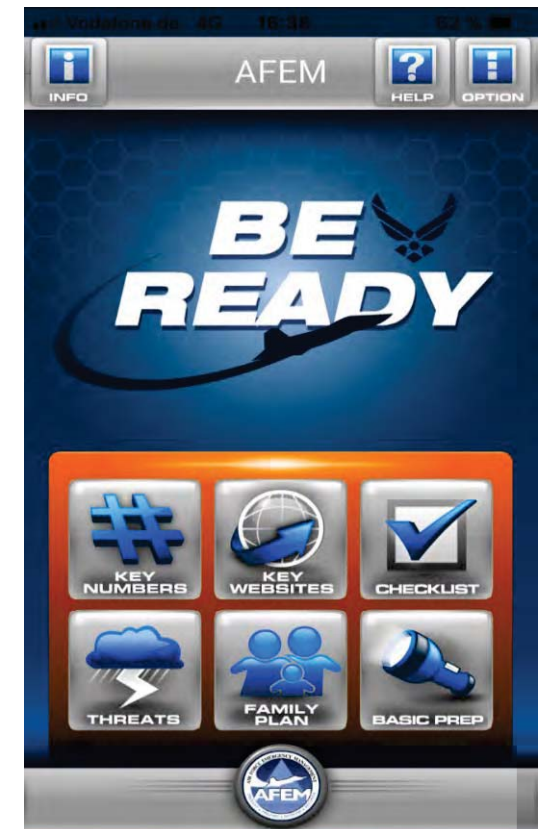
<https://www.beready.af.mil>

Federal Emergency Management Agency (FEMA)

<https://www.fema.gov>

Ready

<https://www.ready.gov>

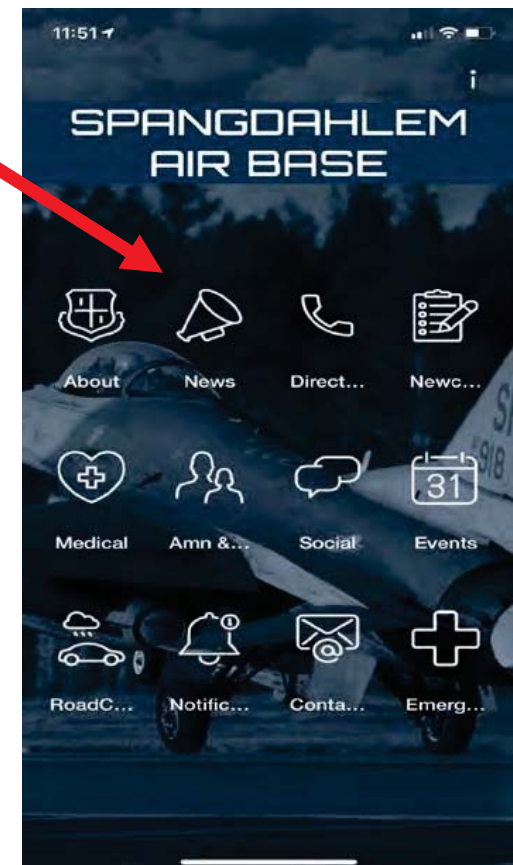


Deterrence | Combat Forces | Forward-Deployed Forces | Intertheater Airlift | Partnership Capacity



Staying in Touch on Spangdahlem

- Download the 52 FW App
 - A complete list of affected facilities and services can be found under the Corona Virus Sections (look for the horn icon)
- Spangdahlem AB Home Page
 - <https://www.Spangdahlem.af.mil>
 - Click on Corona Virus Tab for latest guidance
- Facebook
 - Spangdahlem Air Base
 - 52D Force Support Squadron
 - 52D FSS Airman & Family Readiness Center
 - 52D Medical Group
 - Spangdahlem School Liaison Office



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Welcome to Spangdahlem

**WELCOME TO
GERMANY**

**WILLKOMMEN IN
DEUTSCHLAND**